

BROOKFIELD BOARD OF EDUCATION  
MINUTES

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Brookfield Board of Education  
**Regular Meeting of the Board**  
Wednesday, December 18, 2013

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School Library

I. The Brookfield Board of Education met in regular session on Wednesday, December 18, 2013 at 5:00 pm in the Board Office.

II. Pledge of Allegiance

III. Roll Call:	Mrs. Kelly Bianco, President	Present
	Ms. Ronda Bonekovic	Present
	Mr. Ron Brennan	Present
	Mr. Tim Filipovich	Present
	Mrs. Gwen Martino	Present

**#13-217**

**WORK SESSION**

Brennan moved and Filipovich seconded that the Brookfield Board of Education enter into a work session at 5:06pm to discuss the District's Strategic Plan.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

Mrs. Bianco reconvened the regular session of the Board at 6pm in the School Library.

IV. Board of Education Reports

V. Old Business

VI. New Business

VII. Superintendent's Report

- a. Transportation Department
- b. OIP/SST5
- c. OSFC School Security Grant

VIII. Financial Report

IX. Public Input (5 minutes per individual)

## **TREASURER'S RECOMMENDATIONS**

### **#13-218**

#### **APPROVAL OF MINUTES**

Bonekovic moved and Brennan seconded that the following Board minutes be approved as submitted:

November 20, 2013 – Regular Meeting of the Board

**BE IT RESOLVED** under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

### **#13-219**

#### **APPROVAL OF FINANCIAL STATEMENTS**

Brennan moved and Martino seconded that the November 2013 Check Listing, Financial Report by Fund, Annual Spending Plan, Estimated Revenues and Appropriations and Bank Reconciliation be approved as submitted.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

### **#13-220**

#### **TAX RATES**

Brennan moved and Martino seconded that the Brookfield Board of Education adopt the following resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor:

**WHEREAS**, the Brookfield Board of Education in accordance with the provisions of the law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2013; and for Calendar Year January 1, 2014: and

**WHEREAS**, the Budget Commission of Trumbull County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore,

**BE IT RESOLVED**, by the Board of Education of the Brookfield Local School District, Trumbull County, Ohio that the amounts and rate, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and

**BE IT FURTHER RESOLVED**, that there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

FUND	JULY 2013 THROUGH JUNE 2014 COUNTY AUDITOR'S ESTIMATE OF TAX RATE TO BE LEVIED		
	Inside 10 Mill	Outside 10 Mill	Total
General	6.00	42.95	
Bond Retirement Funds		7.60	
Classroom Facilities Fund		0.50	
Total		51.05	57.05

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

#### **SUPERINTENDENT'S RECOMMENDATIONS**

##### **#13-221**

##### **ORGANIZATIONAL AND REGULAR MEETING**

Martino moved and Brennan seconded that the Brookfield Board of Education, in accordance with the Ohio Revised Code 3313.04, approve the following dates and times for the January 2014 Organizational Meeting & Regular Meeting of the Board:

Organizational Meeting	Thursday, January 2, 2014
Organizational Meeting	Time: 5:00 p.m.
Regular Board Meeting:	Wednesday, January 22, 2014
Regular Board Meeting	Time: 6:00 pm

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

##### **#13-222**

##### **PRESIDENT PRO TEMPORE**

Bonekovic moved and Brennan seconded that the Brookfield Board of Education appoint **Kelly Bianco** as President Pro Tempore to open the Organizational Meeting as approved in the previous motion.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

##### **#13-223**

##### **ABOLISH POSITION**

Brennan moved and Martino seconded that the Brookfield Board of Education abolish the 7 hour educational assistant position currently held by **Barb Simon** effective November 27, 2013.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.  
Nays: None.

**#13-224**

**EDUCATIONAL ASSISTANT**

Brennan moved and Filipovich seconded that the Brookfield Board of Education approve the employment of **Barb Simon** as a 5 hour and 55 minute Educational Assistant effective December 2, 2013.\*

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.  
Nays: None.

**#13-225**

**LANE CHANGE**

Martino moved and Brennan seconded that the Brookfield Board of Education approve the salary adjustment for the following certificated employee due to an accumulation of additional credit hours and change of status on the salary schedule effective with the first pay in January 2014:

**Jessica Gardner** from Bachelors 150 Step 2 to **Masters** Step 2 = \$36, 871

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.  
Nays: None.

**#13-226**

**SKI CLUB TRANSPORTATION**

Brennan moved and Bonekovic seconded that the Brookfield Board of Education approve the following dates for SKI CLUB students' transportation to **Peek N Peak Ski Resort** at 1405 Olde Road, Findley Lake, New York:

January 9, 16, 23, 30, February 6, and 13, 2014 (all Thursdays)

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.  
Nays: None.

**#13-227**

**NEW & REVISED POLICIES – SECOND READ**

Martino moved and Brennan seconded that the Brookfield Board of Education approve the second read of the following policies for the Brookfield Local School District:

Policy 1220 – Employment of the Superintendent  
Policy 1310 – Employment of the Treasurer  
Policy 1520 – Employment of Administrators (Revised)  
Policy 1630.01/3430.01/4430.01 – FMLA Leave (New/Revised/Revised)  
Policy 1662/3362/4362 – Anti-Harassment (New/Revised/Revised)  
Policy 2271 – Postsecondary Enrollment Programs (Revised)  
Policy 2430 – District Sponsored Clubs and Activities (Revised)  
Policy 2431 – Interscholastic Athletics (Revised)  
Policy 3120 – Employment of Professional Staff (Revised)  
Policy 5111 – Eligibility of Resident/Nonresident Students (Revised)  
Policy 5310 – Health Services (Revised)  
Policy 5430 – Student Accidents (Revised)  
Policy 5513 – Care of School Property (Revised)  
Policy 5517 – Anti-Harassment (Revised)  
Policy 5517.01 – Bullying and Other Forms of Aggressive Behavior (Revised)  
Policy 6152 – Student Fees, Fines, and Charges (Revised)  
Policy 7300 – Disposition of Real Property/Personal Property (Revised)  
Policy 8210 – School Calendar (Revised)  
Policy 8390 – Animals on District Property (New)  
Policy 8405 – Environment Health and Safety Issues (Revised)  
Policy 8462 – Student Abuse and Neglect (Revised)  
Policy 9160 – Public Attendance at School Events (Revised)  
Policy 9700 – Relations with Special Interest Groups (Revised)

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

### **#13-228**

#### **RETIREMENT RESIGNATION**

Brennan moved and Filipovich seconded that the Brookfield Board of Education accept the retirement resignation of **Essie Lehotay**, Custodian, effective 12/31/2013. Essie has been an employee of the Brookfield Local School District since 2001.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

### **#13-229**

#### **RESIGNATION**

Brennan moved and Martino seconded that the Brookfield Board of Education accept the resignation of **William Trunick**, Bus Driver, effective December 7, 2013.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

**#13-230**

**CLASSIFIED SUBSTITUTES**

Brennan moved and Martino seconded that the Brookfield Board of Education approve the following individuals as classified substitutes for the remainder of the 2013-2014 school year\*:

Cafeteria Cashier, Cook, Cook's Helper

**Holly Miller**

Burghill, Ohio

Bus Driver

**William Trunick**

Brookfield, Ohio

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

**#13-231**

**2013-2014 SUPPLEMENTAL CONTRACT**

Martino moved and Brennan seconded that the Brookfield Board of Education approve the following 2013-2014 supplemental contract as per Board policies, rules and regulations\*:

English Festival Advisor (MS)

**Jennifer Scharba** - Step 1 = \$615

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

**BOARD OF EDUCATION RECOMMENDATION**

**#13-232**

**EXECUTIVE SESSION**

Brennan moved and Martino seconded that the Brookfield Board of Education adjourn to Executive Session at 6:21pm "for the purpose of considering matters required to be kept confidential by federal law or regulations or state statutes."

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

Mrs. Bianco reconvened the regular session at 7:42pm.

**#13-233**

Brennan moved and Bonekovic seconded that the meeting be adjourned at 7:43pm.

Ayes: Bianco, Bonekovic, Brennan, Filipovich and Martino.

Nays: None.

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Treasurer

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Board President